

## NOTICE OF KEY DECISIONS

### To be taken under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 from 4 April 2018



Notice is hereby given of:

- Key decisions that will be taken by Cabinet, individual Portfolio Holders or Officers
- Confidential or exempt executive decisions that will be taken in a meeting from which the public will be excluded (for whole or part)

A Key Decision is a decision, which is likely:

- (1) (a) to result in the authority incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates; or  
  
(b) to be significant in terms of its effects on communities living or working in an area comprising two or more wards
- (2) In determining the meaning of 'significant' for the purposes of the above, the Council must have regard to any guidance for the time being issued by the Secretary of State in accordance with section 9Q of the 2000 Act (guidance).

A notice / agenda, together with reports and supporting documents for each meeting will be published at least five working days before the date of the meeting. In order to enquire about the availability of documents and subject to any restriction on their disclosure, copies may be requested from Democratic Services, South Cambridgeshire District Council, South Cambridgeshire Hall, Cambourne Business Park, Cambourne, Cambridge, CB23 6EA. Agenda and documents may be accessed electronically at [www.scambs.gov.uk](http://www.scambs.gov.uk)

Formal notice is hereby given under the above Regulations that, where indicated (in column 4), part of the meetings listed in this notice may be held in private because the agenda and reports for the meeting will contain confidential or exempt information under Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it. See overleaf for the relevant paragraphs.

*If you have any queries relating to this Notice, please contact  
Victoria Wallace on 01954 713026 or by e-mailing [Victoria.Wallace@scambs.gov.uk](mailto:Victoria.Wallace@scambs.gov.uk)*

**Paragraphs of Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 (as amended)  
(Reason for a report to be considered in private)**

1. Information relating to any individual
2. Information which is likely to reveal the identity of an individual
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information)
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings
6. Information which reveals that the authority proposes:
  - (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
  - (b) to make an Order or Direction under any enactment
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime

**The Decision Makers referred to in this document are as follows:**

**Cabinet**

Councillor Peter Topping  
Councillor Nick Wright  
Councillor Francis Burkitt  
Councillor Simon Edwards  
Councillor Sue Ellington  
Councillor Lynda Harford  
Councillor Mark Howell  
Councillor Robert Turner  
Councillor Tim Wotherspoon

Leader of the Council  
Deputy Leader and Business and Customer Services  
Greater Cambridge Partnership  
Finance and Staffing  
Health and Wellbeing  
Housing  
Environmental Services  
Planning  
Strategic Planning

**Key and non-key decisions expected to be made from 4 April 2018**

Decision to be made	Decision Maker	Date of Meeting	Reason for Report to be considered in Private	Portfolio Holder and Contact Officer	Documents submitted to the decision maker
<p>Shared Services 2018/19 Business Plans</p> <p>Non-Key</p>	Cabinet	19 April 2018	By virtue of paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972	<p>Business and Customer Services Portfolio Holder</p> <p>Mike Hill, Health and Environmental Services Director</p>	Report (publication expected 11 April 2018)
<p>Living Well Concordat</p> <p>Non-Key</p>	Cabinet	19 April 2018		<p>Health and Wellbeing Portfolio Holder</p> <p>Mike Hill, Health and Environmental Services Director</p>	Report (publication expected 11 April 2018)
<p>Orchard Park Feasibility Study</p> <p>Key</p>	Cabinet	Meeting date to be confirmed. Anticipated in May or June 2018	By virtue of paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972	<p>Finance and Staffing Portfolio Holder</p> <p>David Ousby, Housing Development Officer (Growth)</p> <p>Alex Colyer, Executive</p>	Report (publication date tbc)

**Key and non-key decisions expected to be made from 4 April 2018**

Decision to be made	Decision Maker	Date of Meeting	Reason for Report to be considered in Private	Portfolio Holder and Contact Officer	Documents submitted to the decision maker
				Director	
Cambridgeshire and Peterborough Combined Authority - Request for Constituent Councils' Consent  Key	Cabinet	Meeting date to be confirmed. Anticipated in May or June 2018		Leader of Council	Report (publication date tbc)
Write Offs 2018  Key	Finance and Staffing Portfolio Holder  Finance and Staffing Portfolio Holder	15 May 2018  21 August 2018		Finance and Staffing Portfolio Holder  Katie Brown, Revenues Manager	Report (publication expected 07 May 2018)  Report (publication expected 13 August 2018)
Mare Fen Bank Improvement Works  Key	Cabinet	28 June 2018		Environmental Services Portfolio Holder  Paul Quigley, Head of Environment Commissioning	Report (publication expected 20 June 2018)
Energy Company Obligation Flexible Eligibility (ECO Flex)	Cabinet	28 June 2018		Environmental Services Portfolio Holder  Gemma Barron, Head	Report (publication expected 20 June 2018)

**Key and non-key decisions expected to be made from 4 April 2018**

Decision to be made	Decision Maker	Date of Meeting	Reason for Report to be considered in Private	Portfolio Holder and Contact Officer	Documents submitted to the decision maker
Non-Key				of Sustainable Communities and Wellbeing	
Quarterly Position Report  Non-Key	Cabinet  Cabinet  Cabinet  Cabinet	28 June 2018  13 September 2018  22 November 2018  7 February 2019		Business and Customer Services Portfolio Holder  Richard May, Policy and Performance Manager	Report (publication expected 20 June 2018)  Report (publication expected 5 September 2018)  Report (publication expected 14 November 2018)  Report (publication expected 30 January 2018)
Great Abington former LSA Estate Neighbourhood Plan  Non-Key	Planning Portfolio Holder's Meeting  Council	Anticipated in Summer 2018  Anticipated in Autumn 2018		Planning Portfolio Holder  Jennifer Nuttycombe, Senior Planning Policy Officer	Report (publication date tbc)